

**MINUTES - TOWN COUNCIL WORKSHOP MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
SEPTEMBER 14, 2020**

Mayor Kennedy opened the workshop meeting of the Belvidere Town Council with the Pledge of Allegiance and Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised on the municipal website as a virtual ZOOM meeting with instructions to the public for attendance and comment.

**Roll Call:**

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski  
Absent - None

**Adoption of Minutes:**

A **motion** was made by Councilwoman Miers, seconded by Councilman Roth with Councilman Zmigrodski abstaining and all others voting "yes" to adopt the August 17, 2020 regular meeting minutes of the Belvidere Town Council.

**Public Comment:**

There was no public comment at this time.

**Committee Reports:**

Councilman Mitchell - Belvidere schools opened on September 8<sup>th</sup> with in-school and virtual learning. The reduction of hours for school aids will be discussed at the next BOE meeting. The pool closed on Labor day. The Commission is working on a five-year capital plan.

Councilman Matlock - spoke with Warren County Shade Tree regarding a risky tree in the 200 block of Greenwich Street. Also there s a tree on Front Street that should come down. Teresa Yeisley advised that the Planning Board discussed the Affordable Housing Plan mid report and new stomwater regulations. Belvidere Urban Development should be returning before the Board in October or November. Mayor Kennedy requested that Kevin Benbrook write a letter to counsel for Belvidere Urban Development reminding them of the deadline agreement.

Councilman Roth - Mark Young will be making a grant presentation this evening before Warren County Cultural and Heritage for funding for the furnace at CC@B. Defib training is being scheduled in October for members of CC@B. Pool Commission members may also join in. The CC@B has been very active with on-sight and virtual activities. The school supplies drive was very successful. Elizabethtown Gas is reviewing installations on Fourth, Fifth and Knowlton Streets. The Belvidere Ambulance Corps had 96 calls in August with 24 in Belvidere. Good Will Fire had 20 calls in August.

Councilwoman Napolitani - PD overtime is still down. The department had 341 calls for service in August. A meeting has been scheduled with architect, Ray O'Brien. Court office renovations have been completed with the exception of the carpet. The new court agreements have been executed and will be forwarded to the vicinage division manager.

Councilman Zmigrodski - DPW assisted with the paving of Lopatcong and part of Liberty Streets. Concrete barriers were purchased and picked up for use by local eateries. Department is doing some tree pruning.

Mayor Kennedy - moving aggressively on blighted properties. Kevin Benbrook advised that any costs incurred for municipal work done to these properties can be liened against the property.

The Mayor thanked all the Council liaisons for their work during the pandemic.

**Correspondence:**

There was no correspondence addressed at this time.

**Previous Business:**

Town-Wide Yard Sales - scheduled for October 3<sup>rd</sup> and 4<sup>th</sup>. Advised by the County that they will not approve the use of Garrett Wall Park for yard sales due to the pandemic.

Revaluation and RFP - Kevin Benbrook advised that he noticed the Warren County Tax Board in May and resent this notice recently. David Gill provided a ratables summary and a draft contract. Cost information will be reviewed by the CFO and Bond Counsel to determine the best avenue for financing.

**New Business:**

Teresa Yeisley advised on a quote received from ARAE Network Solutions for livestreaming of Town meetings.

Mayor Kennedy advised that work was done at the Hriczak Field baseball and parking areas at a cost of \$400.

**Resolutions:**

A **motion** was made by Councilman Roth, seconded by Councilman Matlock and carried to adopt Resolution Nos. R2020x53 through R2020x57.

**RESOLUTION NO. R2020x53**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION TO RENEW AN ALCOHOLIC BEVERAGE LICENSE**

**FOR YEAR 2020-2021**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2020-2021 licensing term;

PLENARY RETAIL CONSUMPTION

No. 2103-33-004-004 GIOTA, INC.

t/a GEORGE'S PLACE \$1,998.00

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on September 14, 2020.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2020x54**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION TO RENEW AN ALCOHOLIC BEVERAGE LICENSE**

**FOR YEAR 2020-2021**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2020-2021 licensing term;

PLENARY RETAIL CONSUMPTION

No. 2103-33-003-008 GOOD WILL FIRE COMPANY #1, INC.  
t/a SAME \$1,998.00

I, Teresa A. Yeisley, do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on September 14, 2020.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2020x55  
TOWN OF BELVIDERE  
WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION TO RENEW AN ALCOHOLIC BEVERAGE LICENSE  
FOR YEAR 2020-2021**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2020-2021 licensing term;

PLENARY RETAIL CONSUMPTION

No. 2103-32-002-003 BELVIDERE COUNTY CORK, LLC  
t/a SAME \$1,998.00

I, Teresa A. Yeisley, do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on September 14, 2020.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2020x56  
TOWN OF BELVIDERE  
WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION TO RENEW AN ALCOHOLIC BEVERAGE LICENSE  
FOR YEAR 2020-2021**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2020-2021 licensing term;

PLENARY RETAIL DISTRIBUTION

No. 2103-44-001-003 MATGINA, INC.  
t/a NICK'S LIQUORS \$675.00

I, Teresa A. Yeisley, do hereby certify that forgoing resolution was duly adopted by the Belvidere Town Council at a regular meeting held on September 14, 2020.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**RESOLUTION NO. R2020x57  
TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY  
A RESOLUTION TO RENEW AN ALCOHOLIC BEVERAGE LICENSE  
FOR YEAR 2020-2021**

WHEREAS, each of the following applicants has properly filed their renewal application with the Division of Alcoholic Beverage Control as reviewed by the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the renewal of the following liquor licenses for the 2020-2021 licensing term;

CLUB

No. 2103-31-005-001 AMERICAN LEGION MEMORIAL PARK ASSOCIATION, INC.  
t/a SAME \$162.00

I, Teresa A. Yeisley, do hereby certify that September 14, 2020.

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**A motion** was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2020x58.

**RESOLUTION NO. R2020x58**

**TOWN OF BELVIDERE**

**WARREN COUNTY, STATE OF NEW JERSEY**

**A RESOLUTION NOTICING PROPERTY OWNERS FOR UNSAFE CONDITIONS**

WHEREAS, there are several properties within the Town that have become a public health and safety concern due to accumulating brush, grass, weeds, garbage and debris;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Belvidere, Warren County, New Jersey that the Attorney shall direct ten-day notice letters to all properties with the aforementioned conditions that are creating a public health and safety concern;

BE IT FURTHER RESOLVED that in the event no action is taken by noticed property owners to clean up the properties, the Town may, without further notice, initiate a clean-up, with costs to be certified and provided to the Tax Collector to be established as a lien.

Date: September 14, 2020  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Ordinances:**

**ORDINANCE NO. O2020x05**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$30,000 FOR  
ENGINEERING FOR ROAD IMPROVEMENTS**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$30,000.00 from the Capital Improvement Fund for Engineering for Road Improvements;

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Engineering for Road Improvements.
2. There is hereby appropriated that sum of up to \$30,000.00 from the Capital

Improvement Fund of the General Capital Fund for the aforementioned purpose.

3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

#### NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on July 27, 2020 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on September 14, 2020 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Notice is hereby given that Ordinance No. O2020x05 was duly adopted by the Belvidere Town Council on September 14, 2020.

**A motion** was made by Councilman Matlock, seconded by Councilwoman Miers and carried to open the public hearing on Ordinance No. O2020x05.

**The ordinance brought no public comment.**

**A motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani to close the public hearing and adopt Ordinance No. O2020x05.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Mayor Kennedy**

**Nays - None**

**Abstentions - Councilman Zmigrodski**

**Recusal - None**

**Absent - None**

#### **ORDINANCE NO. O2020x06**

#### **TOWN OF BELVIDERE**

#### **WARREN COUNTY, NEW JERSEY**

#### **AN ORDINANCE APPROPRIATING THE SUM OF NOT MORE THAN \$70,000 FOR IMPROVEMENTS TO LOPATCONG STREET**

WHEREAS, the Council of the Town of Belvidere has determined that it needs to appropriate the sum up to \$70,000.00 from the Capital Improvement Fund improvements to Lopatcong Street.

NOW, THEREFORE, BE IT ORDAINED, by the Belvidere Town Council that:

1. There are funds available in the Capital Improvement Fund of the General Capital Fund for costs attributable to said Improvements to Lopatcong Street..
2. There is hereby appropriated that sum of up to \$70,000.00 from the Capital Improvement Fund of the General Capital Fund for the aforementioned purpose.
3. There is no debt authorized by this ordinance.
4. This ordinance shall take effect upon passage following a public hearing to be conducted thereon and publication of notice of final passage with the requirements of the law.

#### NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on August 17, 2020 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on September 14, 2020 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be

heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, Monday through Friday from 9:00 A.M. to 4:30 P.M.

Notice is hereby given that Ordinance No. O2020x06 was duly adopted by the Belvidere Town Council on September 14, 2020.

**A motion** was made by Councilman Matlock, seconded by Councilwoman Miers and carried to open the public hearing on Ordinance No. O2020x06.

**The ordinance brought no public comment.**

**A motion** was made by Councilman Roth and seconded by Councilman Mitchell to close the public hearing and adopt Ordinance No. O2020x06.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - None**

**Appointments:**

Mayor Kennedy appointed Councilman Roth, Councilwoman Miers and Councilman Zmigrodski to an ad-hoc committee to review the use of the squad and DPW buildings.

**Authorization to Pay Purchase Orders:**

**A motion** was made by Councilwoman Miers and seconded by Councilman Zmigrodski authorizing the payment of the purchase orders in the amount of \$387,767.17.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - None**

**Public Comment:**

There was no public comment at this time.

**Executive Session:**

No executive session was needed at this time.

The tree planter on Market Street in front of the new pharmacy will be relocated to facilitate better entry to the pharmacy for the elderly and disabled.

Trick-or-Treat will be scheduled for October 31<sup>st</sup> from 5:00 to 7:00 PM with no rain date.

**A motion** was made by Councilman Matlock to adjourn the meeting of the Belvidere Town Council at 8:09 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator