

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
APRIL 29, 2019**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. Mayor Kennedy advised that the executive session will be moved up in the agenda order. Councilwoman Napolitani requested a discussion regarding PRMUA.

**Roll Call:**

Present - Mayor Kennedy, Councilman Makatura, Councilwoman Miers,  
Councilwoman Napolitani, Councilman Roth, Councilman Tutka, Councilman Zmigrodski  
Absent - None

**Adoption of Minutes:**

**A motion** was made by Councilwoman Miers, seconded by Councilman Makatura and carried to adopt the April 8, 2019 workshop meeting minutes of the Belvidere Town Council with corrections to page 14 as requested by Councilman Tutka.

**Public Comment:**

There was no public comment at this time.

**Committee Reports:**

Councilman Zmigrodski - DPW working on pot holes and has most of them filled. Draining pool. Located septic at the pool and have scheduled it to be pumped. Nelson Tree Service is assisting the DPW with the take down of some trees. Brush pick-up begins on May 6<sup>th</sup> and will continue for two weeks. Scheduling the painting of crosswalks. Rabies clinic has been scheduled for May 25<sup>th</sup> from 2:00 to 4:00 PM at the DPW garage. Yard sale signs and flags will go up soon. Mayor Kennedy advised that he will be ordering the top to repair the flagpole at Riverside Park.

Councilman Makatura - PD had 408 calls in March. Advised that he was in agreement to increase the fee charged to the school for the SRO by \$5.00 per hour. Kevin Benbrook will work with Chief Scott, Councilwoman Miers and Councilman Makatura on a daft agreement between the school and the Town for SRO services.

Councilwoman Napolitani - will attend the Arbor Day program on April 30<sup>th</sup>. Shade Tree Commission working on an accomplishment report. Scheduling treatment of the Emerald Ash Borer trees. Historic Commission working on a brochure for new residents and realtors. Environmental Commission sponsored a clean-up of Manunkachunk Road and Race Street and collected 19 bags of trash and other items. Keeping-it-Reel has been very successful. Mayor Kennedy advised that Joe Rossi will be working with the Historic Commission on the sign ordinance.

Councilwoman Miers - will work with Chief Scott, Councilman Makatura and Kevin Benbrook on an agreement with the school for SRO services. Involved in work on bid package for the Fifth Street project and working with Kevin Benbrook on foreclosure redemptions.

Councilman Roth - Good Will Fire Company had 14 calls in March. They will notify the Town with the date for the dedication of the new fire truck. The Belvidere Ambulance Corps had 57 calls in March with 8 missed calls. The corporation set-up for paid service is still on hold at the State level which may require additional back-up measures to cover response. The non-working lights at the pool have been reported to the police department to be submitted to JCP&L for repair. There will 13 street lights chosen for the trial of the new LED lights.

Councilman Tutka - consider using the trial LED lighting in certain areas as a crime deterrent. Pool Commission meeting scheduled for April 30<sup>th</sup>. They are working on the water testing, septic, budget, lawn mowing, pavilion project. Commission is in need of members. Recreation Committee is working on the Summer Recreation Program. The Board of Education voted down a possible tax decrease.

**Correspondence:**

**A motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried authorizing a street closure for May 3, 2019 for the Warren County Veterans Recognition Ceremony.

**A motion** was made by Councilman Makatura, seconded by Councilman Zmigrodski and carried in support of the US Bicycle Route #1 by form of resolution at the next Council meeting.

A letter was received from the Community Center @ Belvidere requesting that the current Council liaison be removed and a different liaison be appointed to work with the Center.

**A motion** was made by Councilman Makatura and seconded by Councilwoman Miers to remove Councilman Tutka as liaison to the Center and appoint Councilman Roth in that position. Councilman Tutka stated that there were no problems until he questioned the billing. There has to be financial responsibility. Discussion ensued.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - Councilman Roth, Councilman Tutka**

**Recusal - None**

**Absent - None**

**Previous Business:**

There was no previous business discussed at this time.

**New Business:**

Mayor Kennedy initiated a discussion regarding landlord registration. The Town currently has an ordinance regulating registration of rental properties. Work will begin on instituting a procedure to facilitate compliance with the ordinance, as well as, any amendments to the ordinance that may be required.

**A motion** was made by Councilwoman Miers, seconded by Councilman Roth and carried to extend liability insurance coverage for Victorian Days.

**A motion** was made by Councilman Makatura and seconded by Councilman Zmigrodski authorizing the Howard Thompson Memorial Fireworks Display on August 6<sup>th</sup> with a rain date of August 10<sup>th</sup> in conjunction with National Night Out at a cost of \$6,500.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - Councilman Tutka**

**Abstentions - None**

**Recusal - None**

**Absent - None**

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers and carried to approve Raffle License application RL2019-09 for the Warren County American Legion.

**Resolutions:**

**A motion** was made by Councilman Makatura, seconded by Councilwoman Miers with Councilman Tutka abstaining and all others voting “yes” to adopt Resolution No. R2019x24.

**RESOLUTION NO. R2019x24**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY  
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 49, lot 4.08)**

WHEREAS, Tax Sale Certificate 2017-019 dated October 11, 2017 on block 49, lot 4.08 was redeemed on April 5, 2019; and

WHEREAS, the premium paid at the sale in the amount of \$600.00 needs to be returned to STUART LASHER, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$600.00 representing said refund.

STUART LASHER  
PO BOX 83  
MILLTOWN, NJ 08850

Date: April 29, 2019  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

**Appointments:**

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to appoint Maureen Overko to the Belvidere Pool Commission - term to expire 12/31/2021.

**Authorization to Pay Purchase Orders:**

A **motion** was made by Councilwoman Miers and seconded by Councilwoman Napolitani authorizing the payment of the purchase orders in the amount of \$188,836.07. Councilman Tutka had questions and/or concerns on certain invoices. Discussion ensued.

**Roll call:**

**Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - Councilman Tutka**

**Recusal - None**

**Absent - None**

**Public Comment:**

Kalvin Thompson - CC@B may be an expense to the Town but it is a sub-committee of the Town government. The Town owns the building and the funds are managed by the CFO and audited. Discussion ensued regarding the uses and expenses of the CC@B.

Ray Smickle - the Scout Home Association met with Councilman Tutka and discussed the uses of and concerns with the Scout Home. They are working with Councilman Zmigrodski on better insulating the building to reduce the heating costs.

Sue Beale - landlord regulation a good idea. Any expense for the Scout Home is more than worth it.

Mark Young - did tell Council initially that there would be no cost to the tax payer for the CC@B but had no idea at the time of how successful the facility would become. They have had over 5,000 people through the door in one year.

Councilman Tutka - senior citizens cannot afford the taxes in Belvidere. Regarding the Scout Home, we are obligated to look at the expenditures and see where we can save money. New insulation and window caulking may see enough savings in fuel expense to allow for the installation of a new furnace. Would like to be involved in this project.

Mayor Kennedy - willing to write a check to any senior citizen in need for the \$12.00 that the Scout Home and CC@B costs them.

Councilman Roth - these are the Town's buildings and we have an obligation to maintain them.

Adam Zmigrodski - upgrading the insulation at the Scout Home is not a new idea.

Rheva Smickle - PD solved a problem for some particular teens.  
Councilman Makatura - extremely proud of what has been accomplished at CC@B with the little funding that has been provided.

**A motion** was made by Councilman Makatura to adjourn the meeting of the Belvidere Town Council at 8:29 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator