

**MINUTES - TOWN COUNCIL MEETING  
TOWN OF BELVIDERE  
WARREN COUNTY, NEW JERSEY  
691 Water Street  
FEBRUARY 24, 2020**

Mayor Kenendy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in Belvidere Town Hall, 691 Water Street, Belvidere NJ. This meeting was also advertised on the municipal website as a virtual ZOOM meeting with instructions to the public for attendance and comment.

**Roll Call:**

Present - Mayor Kennedy, Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski  
Absent - None

**Adoption of Minutes:**

A **motion** was made by Councilman Matlock, seconded by Councilman Mitchell and carried to adopt the April 13, 2020 regular meeting minutes of the Belvidere Town Council.

**Presentation:**

Thomas Zins, Partnership Specialist from the U.S, Census Bureau advise Council that the census will continue until October 31<sup>st</sup>. The State of New Jersey has a 55% response rate and the Town of Belvidere is at 63.5%. Mr. Zins recommended that we ask five friends, neighbors or relatives to complete their census and ask those people to reach of to five people.

**Public Comment;**

There was no public comment at this time.

**Committee Reports:**

Councilman Mitchell - Board of Education meets on April 30<sup>th</sup>.

Councilman Roth - Good Will Fire had six calls in March. Due to the current situation with COVID19, their equipment will need to be sent out to be cleaned. The Belvidere Ambulance Corps had 96 calls, 15 of which were positive COVID19 cases.

Community Center currently has no on-site activities and they are using ZOOM for their meetings and some activities.

Elizabethtown Gas will begin their work on Paul St. in anticipation of the resurfacing project.

Councilman Zmigrodski - DPW picking up brush, patching on Race Street and filling the pool. Paul Sterbenz is working on our current street grants. The Howell Street corrective measures have been postponed.

Councilwoman Napolitani - nothing on the PD at this time. Court sessions have been postponed due to the pandemic but the office is operational. Working with several towns to determine the best fit for an addition to our shared court.

Councilman Matlock - nothing at this time because committees are not meeting.

Councilwoman Miers - will be meeting with John Mooney regarding our financial status in light of the pandemic. Expenditure reports will be out soon.

Mayor Kennedy - renew downtown parking lot lease. Pool Commission has submitted a COVID19 plan. 522 Third Street has been posted as historic. PD to Brookfield on May 10<sup>th</sup> for the 100<sup>th</sup> birthday of a WWII veteran. Need copy of school budget to determine if the rate remains flat. Lights at school basketball courts have been turned out. Mark Young will submit

grant application to the County for installation of a natural gas heating system at the community center.

**Correspondence:**

There was no correspondence to address at this time.

**Previous Business:**

A **motion** was made by Councilman Roth and seconded by Councilwoman Miers to adopt the 2020 Municipal Budget

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - None**

**New Business:**

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried to amend Raffle License RL2020-01 for the Belvidere Lions Club.

**Resolutions:**

A **motion** was made by Councilwoman Miers, seconded by Councilman Matlock and carried to adopt Resolution No. R2020x34.

**RESOLUTION NO. R2020x34**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 7, lot 1)**

WHEREAS, Tax Sale Certificate 2019-004 dated October 16, 2019 on block 7, lot 1 was redeemed on April 13, 2020; and

WHEREAS, the premium paid at the sale in the amount of \$400.00 needs to be returned to US BANK CUST/PRO CAP 8/PRO CAPITAL MGT II, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$400.00 representing said refund.

US BANK CUST PRO CAP 8/PRO CAPITAL MGT II  
50 SOUTH 16<sup>TH</sup> STREET - SUITE 2050  
PHILADELPHIA, PA 19102

Date: April 27, 2020  
Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator

A **motion** was made Councilman Roth, seconded by Councilman Zmigrodski and carried to adopt Resolution No. R2020x35.

**RESOLUTION NO. R2020x35**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**A RESOLUTION TO HIRE AND PAY EMPLOYEES FOR THE BELVIDERE POOL**

BE IT RESOLVED by the Belvidere Town Council that the following be paid to Pool Utility employees of the Town of Belvidere, and that salaries/hourly wages be effective for the 2020 Pool Utility season:

<u>Name</u>	<u>Title</u>	<u>Section 6</u>	<u>Salary/Hourly</u>
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A **motion** was made by Councilwoman Miers and seconded by Councilman Mitchell to introduce Ordinance No. O2020x03.

**ORDINANCE NO. O2020x03**

**TOWN OF BELVIDERE**

**WARREN COUNTY, NEW JERSEY**

**AN ORDINANCE TO AMEND CHAPTER 160 OF THE CODE OF THE TOWN OF BELVIDERE ENTITLED, "ZONING"**

BE IT ORDAINED by the Township Council of the Town of Belvidere, County of Warren, State of New Jersey that Chapter 160 of the Code of the Town of Belvidere entitled, "Zoning," is hereby amended to add bed and breakfast as a conditional use in the CH District as follows:

SECTION I:

Chapter 160 is hereby amended to read as follows:

CHAPTER 160  
ZONING  
ARTICLE XIII. REGULATIONS FOR CH DISTRICT.

§160-70. Conditional Uses.

Existing Section 160-70 is hereby amended to add a new conditional use as follows:

F. Bed and Breakfast Residences.

An owner occupied, single family residence that provides overnight lodging for transient guests shall be a permitted conditional use, subject to the following requirements:

- (1) The bed and breakfast must be located in a recognized historic structure.
- (2) No more than one non-family employee.
- (3) There shall be one off-street parking space for any non-resident employee and one off-street parking space for each guest room.
- (4) The number of guest rooms shall not exceed three.
- (5) No guest may be registered for a period exceeding fourteen consecutive nights.
- (6) The bed and breakfast shall register as required with the Bureau of Housing Inspection, Department of Community Affairs, and otherwise comply with all State housing and Warren County Health Department rules and regulations, as the same may be applicable.
- (7) One free-standing or wall mounted sign consistent with the sign regulations of the District is permitted.
- (8) There shall be no cooking facilities in any guest rooms.
- (9) Breakfast shall be served prior to 12:00 PM EST.

SECTION II: Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason by any Court of competent jurisdiction, such provision(s) shall be deemed severable and the remaining portions of this Ordinance shall remain in full force and effect.

SECTION III. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent with the provisions of this Ordinance are repealed to the extent of such inconsistency.

SECTION IV. Effective Date. This ordinance shall take effect after the second reading, public hearing, adoption and publication, in accordance with the law.

NOTICE

The foregoing ordinance was introduced at a regular meeting of the Belvidere Town Council held on April 27, 2020 and was read for the first time. This ordinance will be further considered for final adoption by the Belvidere Town Council at a meeting to be held on May 26, 2020 at Belvidere Town Hall, 691 Water Street, Belvidere, NJ at 7:00 P.M. or at any time and place to which said meeting may be adjourned. All interested persons will be given the opportunity to be

heard concerning said ordinance at that time. Any member of the general public can obtain a copy of said ordinance at no cost at the Municipal Clerk's Office, 691 Water Street, Belvidere, and Monday through Friday from 9:00 A.M. to 4:30 P.M.

**Roll call:**

**Ayes - Councilman Matlock, Councilwoman Miers, Councilman Mitchell, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy**

**Nays - None**

**Abstentions - None**

**Recusal - None**

**Absent - None**

**Appointments:**

**A motion** was made by Councilman Matlock, seconded by Councilman Zmigrodski and carried making the following appointment:

Historic Commission Alternate #2 - Susan Pell

**Authorization to Pay Purchase Orders;**

**A motion** was made by Councilman Miers, seconded by Councilman Roth and carried authorizing the payment of the purchase orders in the amount of \$19,141.25.

**Public Comment:**

Aaron Perkins - consideration of opening playgrounds. Mayor Kennedy - under Governor's order. Can walk Hriczak Field but playground and pavilion will remain closed. Also recommendation of our insurance carrier. Not in a position at this time to go against the closure order.

**Executive Session:**

No executive session was needed at this time.

Councilman Matlock made a motion to adjourn the meeting of the Belvidere Town Council at 8:15 PM.

Respectfully admitted,

Teresa A. Yeisley, RMC/CPM  
Municipal Clerk/Administrator