

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
MARCH 25, 2019**

Mayor Kennedy opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance. Teresa Yeisley read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ. Mayor Kennedy advised that the executive session will be moved up in the agenda order. Councilwoman Napolitani requested a discussion regarding PRMUA.

Roll Call:

Present - Mayor Kennedy, Councilman Makatura, Councilwoman Miers,
Councilwoman Napolitani, Councilman Roth, Councilman Tutka, Councilman Zmigrodski
Absent - None

Proclamation:

**Town of Belvidere Proclamation
Recognizing April as Parkinson's Awareness Month**

Whereas, more than seven million people worldwide are living with Parkinson's disease - a chronic, degenerative neurological disorder; and

Whereas, there are currently no known ways to prevent or accurately predict who will develop Parkinson's disease, but scientists believe that , of all the brain disorders, Parkinson's is the one closest to a cure; and

Whereas, in the United States, an estimated 60,000 new cases will be diagnosed this year alone; and

Whereas, there is no objective test for Parkinson's disease and the rate of mis-diagnosis can be high; and

Whereas, there is no cure, therapy, or drug to slow or halt the progression of Parkinson's disease; and

Whereas, increased education and research are needed to help find more effective treatments with fewer side effects and, ultimately, an effective treatment or cure for Parkinson's disease;

Now, Therefore, Be it Proclaimed that the Belvidere Town Council hereby proclaims April as Parkinson's Awareness Month in the Town of Belvidere and April 13, 2019 as Belvidere Fox Trot Day.

Adoption of Minutes:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt the March 11, 2019 workshop and executive meeting minutes of the Belvidere Town Council.

Executive Session:

A **motion** was made by Councilwoman Miers, seconded by Councilwoman Napolitani and carried to adopt Resolution No. R2019x21.

RESOLUTION NO. R2019x21

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and
2. The general nature of the subject matter to be discussed is:
Subject: Contract and Personnel
3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Date: March 25, 2019
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to return to regular session.

Kevin Benbrook advised the public that Council discussed a personnel matter with the Sewer Collector. No action needs to be taken on this matter.

Presentation:

Kalvin Thompson, Secretary for the Belvidere Environmental Commission gave the following presentation on the activities of the Commission:

Commission had eleven meetings in 2018; strived to create a community presence; created a mission statement, logo and Facebook platform; participated in Earth Day Trex Challenge, Belvidere Ambulance Corps Summer Market, Keeping it Reel, Community Center @ Belvidere activities, National Night Out; attended Green Infrastructure training and Effective Environmental Commission training

Following are the Commission's goals and objectives for 2019:

Support the Mayor and Council on environmental initiatives and topics; engage, inform and educate the community with a variety of approaches; evolve the Commission and pursue community partnerships; participate in special projects and initiatives; Open Space protection, acquisition, improvement and or stewardship; assist in town beautification and green infrastructure initiatives.

Mayor Kennedy commended the Commission on their efforts.

Public Comment:

There was no public comment at this time.

Committee Reports:

Councilman Tutka - review of upcoming activities at the CC@B. Recreation Committee Spring Fling scheduled for April 28th. Pool Commission working on start-up activities. BOE preparing the 2019-2020 budget, decision to close Third Street School for students and use building for BOE and administrative offices.

Councilman Roth - Bevidere Ambulance Corps submitted paperwork to the State for Belvidere Emergency Medical Services. State will not be doing reviews until mid-April. Squad is handling all calls at this time. Sue Reeder attended a meeting regarding a grant that is due in July. Hepatitis B updates will be done through Warren County Public Health Nursing with the member using their own insurance and the Town reimbursing the member for any out-of-pocket costs. Good Will Fire Hepatitis B are up to date. JCP&L introducing a pilot program for LED street lighting.

Councilwoman Miers - attended meeting with Mayor Kennedy, Teresa Yeisley, Municipal

Alliance representatives and Kelley Smith, Harmony Municipal Clerk regarding the Municipal Alliance Program. It was determined that Belvidere has payment due from Harmony for their cost-share. Will be working with Municipal Alliance to incorporate more community-based programs.

Councilwoman Napolitani - Belvidere Planning Board will review the RV and fees ordinance at their April meeting. The Board is currently hearing an application for a multi-family conversion on Knowlton Street and approved a bulk variance for a front porch addition on Fourth Street. As a Commissioner of the PRMUA, Councilwoman Napolitani was asked to inform the Council of possible water infiltration into the system from illegal sump pumps which may results in added costs for the Town if the issue is not resolved.

Councilman Makatura - Chief Scott has reached out to the New Jersey State Police and the Warren County Prosecutor's Office regarding Belvidere's need for palm printing and their possible assistance with this matter. Statistics were reviewed for 2018, among them, there were 4,105 active entries through dispatch with an average of 330 invests per officer.

Councilman Zmigrodski - DPW waiting on the weather to break to finish the work on the playground at Hriczak Field. Will be scheduling a spring brush pick-up. Retention pond clean-ups are near completion. Councilwoman Napolitani reminded Council that Warren County agreed to stripe the parking spots around the Courthouse.

Kevin Benbrook initiated a discussion about the LM zone surrounding the red barn and Johnson's and the need to revise the use for business. This would require a "mini reexamination".

A motion was made by Councilman Makatura, seconded by Councilman Roth with Mayor Kennedy abstaining and all others voting "yes" authorizing Kevin Benbrook to write a letter referring the above discussed matter to the Planning Board for their review.

Previous Business:

Councilwoman Miers advised that the Capital requests needed to be firmed up in order to complete the budget.

Councilman Zmigrodski - \$60,000 for roads

Councilman Makatura - \$22,000 for Livescan

Teresa Yeisley - \$21,225 for recording system and miscellaneous computer system upgrades

There was discussion of using municipal assets to pay off debt one year early.

Budget introduction will take place at the April 8th meeting.

Mayor Kennedy advised that he will be meeting with Kevin Benbrook to draft a letter to the BOE requesting a reduction in the school tax.

New Business:

There was no new business discussed at this time.

Resolutions:

A motion was made by Councilwoman Miers, seconded by Councilman Roth and carried to adopt Resolution No. R2019x20.

RESOLUTION NO. R2019x20

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO REFUND A TAX OVERPAYMENT

BE IT RESOLVED that the Belvidere Town Council hereby authorizes that the following tax overpayment be refunded:

<u>Account</u>	<u>Year</u>	<u>Name</u>	<u>Amount</u>
6066	2019	Corelogic PO Box 9236 Coppell, TX 75019	\$175.35

Date: March 25, 2019

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Appointments:

There were no appointments at this time.

Authorization to Pay Purchase Orders:

A **motion** was made by Councilwoman Miers and seconded by Councilman Zmigrodski authorizing the payment of the purchase orders in the amount of \$100,026.73.

Roll call:

Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy

Nays - None

Abstentions - Councilman Tutka

Recusal - None

Absent - None

A **motion** was made by Councilman Tutka to authorize that the Community Center @ Belvidere take over paying the utilities for the building they occupy at 302 Second Street. **There was no second. Motion failed.**

Public Comment:

Sue Beale - condition of property at the corner of Front and Greenwich Streets.

Linda Stettler - streets to be repaired or paved, budget for potholes, foreclosure funds

Rheva Smickle - CCB, Scout Home and Friday lunch

A **motion** was made by Councilman Makatura and seconded by Councilwoman Miers to approve a contract with Chief Matthew Scott as negotiated.

Roll call:

Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy

Nays - Councilman Tutka

Abstentions - None

Recusal - None

Absent - None

Chief Matthew Scott will receive the following salary pursuant to his contract:

2019 - \$115,500 2020 - \$123,585 2021 - \$129,764 2022 - \$133,657

A **motion** was made Councilman Zmigrodski and seconded by Councilwoman Napolitani to authorize a contract with DEK Landscaping for mowing of municipal properties for the 2019 mowing season.

Roll call:

Ayes - Councilman Makatura, Councilwoman Miers, Councilwoman Napolitani, Councilman Roth, Councilman Zmigrodski, Mayor Kennedy

Nays - None

Abstentions - Councilman Tutka

Recusal - None

Absent - None

A **motion** was made by Councilwoman Miers to adjourn the meeting of the Belvidere Town Council at 9:35 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator