

Belvidere Historic Preservation Commission
691 Water Street
Belvidere NJ 07823

TOWN OF BELVIDERE HISTORIC PRESERVATION COMMISSION APPLICATION FOR CERTIFICATION OF APPROPRIATENESS

DATE RECEIVED _____ APPLICATION # _____

Applicant(s):

Name: _____

Address _____

Tele. #: (day) _____ (eve) _____ (fax) _____

Relationship of applicant to property:

Owner(s) [] Lessee [] Prop Under Contract [] Other (specify) []

Explanation if other _____

Owner(s), if different than applicant:

Name: _____

Address: _____

Telephone # : (Day) _____ (Eve) _____

Address of the property _____

Block: _____ Lot _____ Historic Survey _____ Fed/State Registry No. _____

Existing use of the property:

Describe in detail the proposed work to be done at the property:

Will the proposed work require removal or alteration of trim, molding or other architectural features?
no _____ yes _____ describe _____

The proposed work shall be considered an addition _____; an alteration _____; restoration _____
preservation _____.

Check all sections to be involved in the proposed work:

_____ exterior windows	_____ exterior porch flooring
_____ exterior doors	_____ exterior roof
_____ exterior columns	_____ exterior trim
_____ exterior walls	_____ exposed foundation walls
_____ other (please describe) _____	

Itemize deteriorated items (supply photos) _____

Is the proposed work irreversible? _____ yes _____ no

Will the exterior surfaces be:

_____ painted	_____ sanded	_____ sided
_____ scraped	_____ chemically cleaned	
_____ sand blasted	_____ cleaned	
_____ other (please describe) _____		

Each application must be accompanied by sketches, drawings, photographs, descriptions or other information sufficient to show the proposed alterations, additions, changes or new constructions.

The Commission may require subsequent submission of such additional materials as it reasonably requires to make an informed decision. A submission shall include:

- A photograph of each elevation of the structure
- Copies of drawings, photographs, material brochures, samples, specifications or information that may be necessary to assist the Commission
- Copies of a survey if applicable, a site plan showing the location of new and existing structures on the site and their location with respect to the building line, property lines, and the front of those buildings or structures immediately adjacent to each side of the lot to be built upon.
- Copies of the façade elevation(s), if applicable, of the proposed working sufficient detail to identify the limits and location of the proposed work, and the existing and proposed materials to be used.

By signing this application, I hereby certify that the owner or record authorizes the proposed work and I have been authorized by the owner to make this application as his/her authorized agent. By signing this application the owner hereby grants authorization to the Commission members, and its profession and support staff to enter the property in question for inspection purposes.

Signature of Applicant (s)

(Print Name)

Date

Signature of Owner(s) (if different than applicant)

(Print Name)

Date