

**MINUTES - TOWN COUNCIL MEETING
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
691 Water Street
JANUARY 19, 2015**

Mayor Stettler opened the regular meeting of the Belvidere Town Council with the Pledge of Allegiance and read the following notice in compliance with the Open Public Meetings Act: In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice filed with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Belvidere Town Hall, 691 Water Street, Belvidere NJ.

Roll Call:

Present - Mayor Stettler, Councilman Kennedy, Councilman Makatura, Councilwoman Miers, Councilman Murphy, Councilwoman Napolitani, Councilman Sebold
Absent - None

A motion was made by Councilwoman Miers and seconded by Councilwoman Napolitani to adopt Resolution No. R2015x18.

RESOLUTION NO. R2015x18

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION APPOINTING A MUNICIPAL ATTORNEY

BE IT RESOLVED, that the Belvidere Town Council hereby authorizes the appointment of Katrina L. Campbell, Esq. of Lavery, Selvaggi, Abromitis and Cohen to act as Municipal Attorney for the Town of Belvidere through 12/31/2015;

BE IT FURTHER RESOLVED, that the Belvidere Town Council authorizes the Mayor and Municipal Clerk to execute an "Agreement for Professional Services" regarding the aforementioned appointment.

Date: January 19, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

Approval of Minutes:

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers with Councilman Murphy abstaining and all others voting "yes" to adopt the December 15, 2014 regular and executive meeting minutes of the Belvidere Town Council.

A motion was made by Councilwoman Napolitani, seconded by Councilman Sebold with Councilman Murphy abstaining and all others voting "yes" to adopt the December 22, 2014 special meeting minutes of the Belvidere Town Council.

A motion was made by Councilman Sebold, seconded by Councilwoman Miers with Councilman Murphy abstaining and all others voting "yes" to adopt the December 29, 2014 special meeting minutes of the Belvidere Town Council.

Public Comment:

Howard Thompson inquired about the transfer resolution on the agenda.

Committee Reports:

Councilman Makatura - Will review budget request with Chief Scott. Large expense incurred for repair to Durango. Two viable candidates for police officer with interviews scheduled. Monthly activity report will be provided. Substitute crossing guard resolution for next agenda.

Councilwoman Napolitani - Review of DPW activity report. Installing manhole protection rings. Will be discussing cost-saving measures with John Snyder.

Councilman Sebold - Reviewed Good Will Fire Company activity report and attended fire

company meeting on January 7th.

Councilwoman Miers - Met with Belvidere Recreation Committee on January 12th and discussed Summer Recreation Program. Attended Board of Education meeting (Don Mitchell - President and Shaun MacInerney - Vice President).

Councilman Kennedy - Gathered most proposed budgets. Budget meeting scheduled for February 19th with the next meeting scheduled for March 5th or 12th.

Councilman Murphy - Attended Planning Board reorganization meeting on January 6th. Highlands Regional Master Plan comments meeting scheduled with Warren County Planning Department on January 29th. Historic Commission had no quorum for reorganization but reviewed and cataloged materials provided by Ott family. Commission in need of members.

Mayor Stettler - Requested that Council let the Municipal Clerk know if you are going to be out of Town for an extended period of time.

Correspondence:

A **motion** was made by Councilwoman Miers, seconded by Councilman Sebold and carried authorizing a letter of intent to participate in the Warren County Multi-Jurisdictional Hazard Mitigation Plan update.

Old Business:

A **motion** was made by Councilman Kennedy, seconded by Councilman Makatura and carried authorizing the public release of the mayoral term opinion provided by Kevin Benbrook, Esq.

New Business:

Councilman Sebold provided for Council an item for review on amending Chapter 5 of the Code of the Town of Belvidere regarding submitting items for action in advance of the meeting to allow these matters to be put on the agenda. Councilman Kennedy disagreed stating that this procedure is clearly set forth under Robert's Rules of Order. Councilwoman Napolitani submitted an item for consideration by Council regarding the agenda. These matters will be reviewed by Council and discussed at the next Council meeting.

Resolutions:

A **motion** was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt Resolution Nos R2015x09 through R2015x112.

RESOLUTION NO. R2015x09

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 2, lot 10)

WHEREAS, Tax Sale Certificate 2014-03 dated October 20, 2014 on block 2, lot 10 was redeemed on December 17, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$1,700.00 needs to be returned to US BANK AS CUST FOR ACTLIEN HOLDING INC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,700.00 representing said refund.

Date: January 19, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

RESOLUTION NO. R2015x10

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block34, lot 12)

WHEREAS, Tax Sale Certificate 2014-038 dated October 20, 2014 on block 34, lot 12 was redeemed on December 31, 2014; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to US BANK CUST FOR PC5 STERLING NATL, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

Date: January 19, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R2015x11
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 19, lot 11)**

WHEREAS, Tax Sale Certificate 2014-026 dated October 20, 2014 on block 19, lot 11 was redeemed on January 14, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$1,000.00 needs to be returned to US BANK CUST FOR FNA JERSEY BOI LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$1,000.00 representing said refund.

Date: January 19, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

**RESOLUTION NO. R2015x12
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION AUTHORIZING REFUND OF PREMIUM MONEYS (block 10, lot 29)**

WHEREAS, Tax Sale Certificate 2014-014 dated October 20, 2014 on block 10, lot 29 was redeemed on January 14, 2015; and

WHEREAS, the premium paid at the sale in the amount of \$600.00 needs to be returned to LIEN MACHINE LLC, lienholder of the aforementioned certificate;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Belvidere hereby authorizes the CFO to make payment in the amount of \$600.00 representing said refund.

LIEN MACHINE LLC
184 S LIVINGSTON STE 9-152
LIVINGSTON, NJ 07039

Date: January 19, 2015
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made Councilwoman Miers, seconded by Councilman Sebold and carried to adopt

Resolution No. R2015x13.

**RESOLUTION NO. R2015x13
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION TO TRANSFER FUNDS**

BE IT RESOLVED by the Town Council of the Town of Belvidere that there are insufficient funds to meet the demands necessary for the 2014 balances in the Current Fund Budget. Includes Police S/W and Health Insurance

WHEREAS the following accounts have sufficient excess funds to meet such demands:

Streets and Roads S/W

BE IT RESOLVED that in accordance with the provisions of R.S. 40A:4-58 the Chief Financial Officer is hereby authorized to make the following transfers:

TO:	Group Insurance	4,000.00
	Police S/W	<u>1,200.00</u>
		\$5,200.00
FROM:	Streets and Roads S/W	<u>5,200.00</u>
		\$5,200.00

Date: January 19, 2015

Teresa A. Yeisley, RMC/CPM

Municipal Clerk/Administrator

A motion was made by Councilman Kennedy, seconded by Councilman Makatura and carried to adopt Resolution R2015x14.

**RESOLUTION NO. R2015x14
TOWN OF BELVIDERE
WARREN COUNTY, NEW JERSEY
A RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

WHEREAS, the Town of Belvidere, hereinafter referred to as "Public Entity" is a member of the Public Alliance Insurance Coverage Fund hereinafter referred to as the "Fund"; and

WHEREAS, said renewal membership terminates as of January 1, 2015 at 12:01 A.M. standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

- Worker's Compensation
- Package - (property, boiler & machinery, crime, auto, general liability including Police Professional)
- Public Officials Liability
- Excess Liability
 - Auto and General Liability (including Police Professional)
 - Public Official Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desire to renew said membership;

NOW, THERE, BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three

years beginning January 1, 2015 and ending January 1, 2018 at 12:01 A.M. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.

2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Entity.
3. The Public Entity hereby appoints Linda Stettler as the Public Entity's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made part hereof and to deliver same to the Fund the Public Entity's renewal of membership.

This Resolution agreed to the 19th day of January 2015, by a vote of:

Affirmative: All
Negative: None

Abstain: None
Absent: None

By: _____
Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator

A motion was made by Councilwoman Napolitani, seconded by Councilwoman Miers and carried to adopt Resolution No. R2015x15.

RESOLUTION NO. R2015x15

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION TO APPOINT A RISK MANAGEMENT CONSULTANT

WHEREAS, the Town of Belvidere has resolved to join the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW, THEREFORE, BE IT RESOLVED that the Town of Belvidere does hereby appoint Public Entity Advocates as its Risk Management Consultant in accordance with the Fund's Bylaws.

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Mayor and Town Council of the Town of Belvidere at a meeting held on January 19, 2015.

A motion was made by Councilwoman Miers, seconded by Councilman Scott and carried to adopt Resolution No. R2015x16.

RESOLUTION NO. R2015x16

TOWN OF BELVIDERE

WARREN COUNTY, NEW JERSEY

A RESOLUTION APPOINTING THE

EMERGENCY MANAGEMENT TEAM

BE IT RESOLVED by the Mayor and Town Council of the Town of Belvidere the following are appointed as the Emergency Management Team of the Town of Belvidere for a three year term ending 12/31/2017:

Susan Reeder - Emergency Management Coordinator

Laurie Christine - Deputy Emergency Management Coordinator

Brian Reeder - Deputy Emergency Management Coordinator

James Christine - Deputy Emergency Management Coordinator

Certification

I, Teresa A. Yeisley, Municipal Clerk/Administrator, Town of Belvidere, Warren County, New Jersey do hereby certify the foregoing resolution was duly adopted by the Governing Body of the Town of Belvidere at a regular meeting held on January 19, 2015.

Appointments:

A motion was made by Councilman Sebold, seconded by Councilman Murphy and carried to appoint John Clemmer to the Belvidere Free Public Library Board of Trustees.

A motion was made by Councilman Kennedy, seconded by Councilman Murphy and carried to appoint Harry Brown to the Belvidere Free Public Library Board of Trustees.

Approval of Purchase Orders:

A motion was made by Councilman Kennedy, seconded by Councilman Sebold and carried to authorize the payment of the purchase orders in the amount of \$504,116.02.

Public Comment:

Des Fitzgerald - new attorney brings a breath of fresh air

Gary Greenwald - website, Historic Commission needs members, historic applications need greater consideration by the construction department

Kim Peckman-Greewald - historic commission ordinance needs to be followed

Nick Weinstock - time frame for new website

Howard Thompson - agenda and executive session

Executive Session:

A motion was made by Councilman Kennedy, seconded by Councilman Sebold and carried to adopt Resolution No. R2015x17.

RESOLUTION NO. R2015x17

TOWN OF BELVIDERE

WARREN COUNTY, STATE OF NEW JERSEY

A RESOLUTION FOR AN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings act, Chapter 231,P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Belvidere, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter; and

2. The general nature of the subject matter to be discussed is:

Subject: Contract Negotiations

3. It is anticipated at this time that the above stated subject matter will be made public:
When Resolved.

Dated: January 19, 2015
Teresa A. Yeisley, R.M.C./C.P.M.
Municipal Clerk/Administrator

A motion was made by Councilman Kennedy, seconded by Councilwoman Miers and carried to come out of executive session.

A motion was made by Councilwoman Miers, seconded by Councilman Makatura and carried to return to regular session.

In executive session Council discussed the Teamsters contract for the Department of Public Works. Council will accept the contract terms as set forth pending the acceptance of same from the Teamster members of the Department of Public Works.

A motion was made by Councilman Kennedy, seconded by Councilman Murphy and carried to adjourn the meeting of the Belvidere Town Council at 8:37 PM.

Respectfully submitted,

Teresa A. Yeisley, RMC/CPM
Municipal Clerk/Administrator